

PROFILE FOR MEMBERS OF THE STANDING FINANCE COMMITTEE.

Language.

The working language in WILPF is English therefore fluency in English in speaking and writing is required. The knowledge of French is advantageous as WILPF headquarters are situated in Geneva, Switzerland.

Financial matters.

- A basic knowledge of audits, balance sheets, profit and loss sheets and other financial statements.
- Awareness of currency exchanges, as well as general banking conditions and insurances.
- General knowledge of Human resources (ex: staff benefits, payroll taxes, insurance and pension, etc.) is recommended.

Financial Experience.

Some practical financial activities in other national and/or international organisations.

Organisational Experience.

Previous executive work in a national and/or international organisation is advantageous. WILPF sections are globally spread and therefore some experience in other national structures is practically useful.

Reachability.

Having access to internet is a must as well as access to Skype so that contact is possible with other members of the Standing Finance Committee and the Executive Committee is possible.

Time.

Availability of time to spend on contact, meeting and work for about eight hours a month. Willing to travel to international WILPF meetings.

Fundraising.

Some experience in fundraising is advantageous as the "fundraising committee" is a subcommittee of the Standing Finance Committee.

General:

- Full membership in good standing,
- Having read the WILPF Constitution and By/laws as well as the part of the Rainbow report concerning Standing Committees and Standing Finance Committee,
- Be up to date with all decisions made and international program adopted at the last congress.

Inge Stemmler (Convener Standing Finance Committee).
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Input by Line Favre (Intl Office Manager)
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